

## Veterans' Preference Form

Under Oregon law, veterans who meet the minimum qualifications for a position may be eligible for employment preference. If you think you may qualify, **please read this document carefully**. Check the box for each item that applies to you.

This completed form and the required documentation must be submitted at the time you submit your employment application. Please indicate in your application cover letter that you are requesting veterans' preference and submit this completed form along with proof of eligibility via one of the following means: mail - Prothman Company, 371 NE Gilman Blvd., #310, Issaquah, WA 98027; fax - 425-270-3496; or email - info@prothman.com. Information submitted on or with this form will be used for the purpose of determining and awarding veterans' preference in accordance with ORS 408.230.

**Part 1 Qualified Veteran** You may claim veteran's preference if you are able to check at least one of the following seven boxes and provide proof of eligibility by submitting a copy of your DD-214 or 215 and Certificate of Honorable Discharge if the DD-214 or 215 does not specifically indicate such. *"Active duty" does not include attendance at a school under military orders, except schooling incident to an active enlistment or a regular tour of duty, or normal military training as a reserve officer or member of an organized reserve or a National Guard unit.*

ORS 408.225(1)(e)

I served on active duty with the Armed Forces of the United States for a period of more than 90 consecutive days beginning on or before January 31, 1955 and was discharged or released under honorable conditions; or

I served on active duty with the Armed Forces of the United States for a period of more than 178 consecutive days after January 31, 1955 and was discharged or released under honorable conditions; or

I served on active duty with the Armed Forces of the United States for 178 days or less and was discharged or released from active duty under honorable conditions because of a service-connected disability; or

I served on active duty with the Armed Forces of the United States for 178 days or less and was discharged or released from active duty under honorable conditions and have a disability rating from the United States Department of Veterans Affairs; or

I served on active duty with the Armed Forces of the United States for at least one day in a combat zone and was discharged or released from active duty under honorable conditions; or

I received a combat or campaign ribbon or an expeditionary medal for service in the Armed Forces of the United States and was discharged or released from active duty under honorable conditions; or

I am receiving a nonservice-connected pension from the United States Department of Veterans Affairs.

**Part 2 Qualified Disabled Veteran** You may claim additional employment preference if you can check any of the following three boxes and provide proof of eligibility by submitting both (1) a copy of your DD-214 or 215 and Certificate of Honorable Discharge if the DD-214 or 215 does not specifically indicate such, **and** (2) a public employment preference letter from the United States Department of Veterans Affairs or other verifiable documentation certifying disabled veteran status.

ORS 408.255(1)(c)

I am entitled to disability compensation under laws administered by the United States Department of Veterans Affairs; or

I was discharged or released from active duty for a disability incurred or aggravated in the line of duty; or

I was awarded the Purple Heart for wounds received in combat.

**I hereby claim veteran's preference and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification or dismissal, regardless of when discovered.**

Print Name \_\_\_\_\_

Position Applied For \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Preference will not be awarded without proper documentation. You must submit your DD-214 or 215 **and other listed documents** prior to the application deadline. Late or incomplete submittals will not be considered.*