



## COMPTROLLER

**\$85,000 - \$110,656**

*Plus Excellent Benefits*  
**Relocation Package Negotiable**

*Apply by*  
**April 17, 2022**  
*(First Review, Open Until Filled)*

***P*ROTHMAN**



**THE REGION**



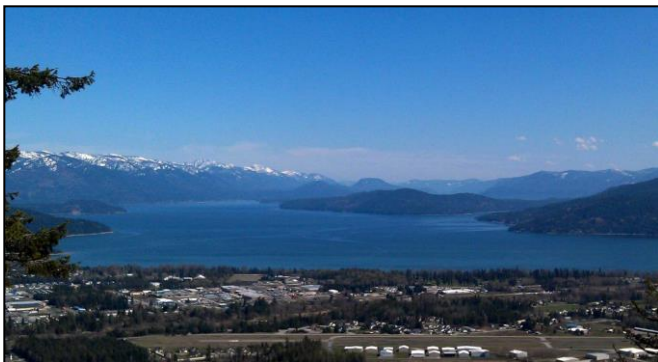
Located in the northern panhandle of Idaho, Bonner County is known for its magnificent lakes, stunning mountains, vast forests, and vibrant communities. Bonner County is a wonderful place to live, work, and do business! The area offers breathtaking parks, eclectic downtown areas, up-scale dining and retail, and a variety of entertainment venues.

As the 2<sup>nd</sup> most northern county in the state and reaching across the entire width of Idaho’s panhandle between Montana and Washington, Bonner County has approximately 43,000 residents.

Sandpoint, with a population of just over 8,300, is the county seat and the largest city in Bonner County. The city is nestled between three mountain ranges, offering year-round outdoor recreation. This quaint town, located right on Lake Pend Oreille, has a critical access hospital, airport, and a library, as well as a four-plex theater, and community theater. A diverse downtown offers retail shopping and fine restaurants.

The second largest town, Priest River, lies on the western edge of the County along the shores of the Pend Oreille and Priest rivers. The landscape in Bonner County is a combination of towering mountains that rise up to 7,000-foot above sea level, and lush river-bottom valleys.

Schweitzer Mountain Resort, a renowned regional destination that offers 2,350 acres of skiable terrain, is just 9 miles from Sandpoint. Local recreational opportunities are unlimited and include all water sports, four golf courses, bicycling, snowboarding and skiing, snowmobiling, hunting, fishing, horseback riding, and wildlife viewing.



**THE COUNTY**

Established in 1907, Bonner County is governed by a three-member Board of County Commissioners serving alternating two-year and four-year terms. The County operates on a 2020-21 adopted budget of \$54.2 million including a \$3.7 million EMS budget, with approximately 405 FTEs. Bonner County also has a large number of seasonal workers who are not included as FTE’s.

County departments include: Assessor, Clerk, Coroner, Prosecutor, Sheriff, Treasurer, Emergency Dispatch, Emergency Management, Emergency Medical Services, an Extension Office for the University of Idaho, Fairgrounds, Human Resources, Justice Services, Planning, Public Defender, Public Works, Risk Management, Road and Bridge, Recreation, Parks, and Technology.

**THE DEPARTMENT**

The Bonner County Clerk oversees the Auditor's Office, Bonner County Assistance, Elections, Genealogy, and the Recording Office.

The Auditing Department aids the independent audit of the county's financial transactions, works with taxing districts, pays county expenses, and assists with budget preparation and submission to the county commissioners. The Auditing Department also develops quarterly reports, publishes the annual approved budget, and produces levy comparisons and levy history.

## THE POSITION

Under general supervision of the Clerk, this position requires a thorough knowledge of a wide range of accounting and finance including; general accounting, accounts payable, accounts receivable, cash handling, payroll, auditing, financial analysis, budgeting, forecasting, fixed assets, sales tax, levy calculation, financial statement preparation, and internal and external reporting.

This position provides extensive technical accounting expertise and training to other departments, agencies, and the 40+ taxing districts that operate within Bonner County, such as cities, fire districts, and school districts. These responsibilities require the individual to use sound technical judgment on complex accounting and financial questions, on a daily basis. It is also critical that this position understands what is available as public information and what is confidential. The decisions made at this level are independent and require examining many dimensions to find workable solutions to the matter at hand.

There is extensive interaction with staff and management from other departments, as well as commissioners, outside agencies, vendors, and the general public. It is imperative that this individual use excellent judgment when talking to others and handling documents because of issues of confidentiality which could expose the county to extensive liability if handled negligently. This position has a significant and major impact on the budgets, policies, and procedures adopted by the county as well as through its interaction with all taxing districts, various departments of state government, the federal government, and other agencies.

For a full job description, please view the attachment found [here](#).

Bonner County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **April 17, 2022** (first review, open until filled). Application materials will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "Open Recruitments", select "Bonner County, ID – Comptroller", and click "Apply Online", or click [here](#).



## IDEAL CANDIDATE PROFILE

### Education and Experience:

A bachelor's degree in accounting or finance, and five (5) or more years of broad accounting experience, preferable in fund accounting, with experience in general accounting, payables, receivables, cash, taxes, and financial analysis; or equivalent combination of education and experience is required. A master's degree is preferred.

## COMPENSATION & BENEFITS

- **\$85,000 - \$110,656**
- Medical, Dental, Vision coverage including Telehealth Services
- Life insurance, AD&D, and LTD
- Paid Time Off Program
- 11 paid holidays
- Wellness Program
- Public Retirement System of Idaho (PERSI) & 401K
- Short Term Disability
- Accident and Critical Illness
- Employee Assistance Program
- Relocation Package Negotiable

Please visit:  
[www.bonnercountyid.gov](http://www.bonnercountyid.gov)



**www.prothman.com**

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