



Pierce County

Washington

COURT REPORTER
APPROXIMATELY \$49.40 HOURLY
(35 HOURS PER WEEK)

Plus Excellent Benefits

Apply by

August 21, 2022

(first review, open until filled)

***P*ROTHMAN**



WHY APPLY?



Located in western Washington at the foot of majestic Mount Rainier and along the shores of the Puget Sound, Carr Inlet, and Commencement Bay,

Pierce County is full of vibrant communities that offer countless cultural and educational opportunities. The nearby Cascade and Olympic Mountain ranges, the waters of the scenic Puget Sound, and the County's many parks, including the 702-acre Point Defiance Park, offer a wealth of outdoor recreation opportunities.

The Court is looking for highly qualified, professional, and committed team players for full-time court reporters to attend and take the official record for Departments throughout Superior Court. Every judge hires their own court reporter to work as a team with the judge and the judicial assistant. In addition, all court reporters assist other judicial departments when coverage is needed. The Court is looking for energetic team players to join Pierce County Superior Court.



THE COMMUNITY

Pierce County has a population of approximately 921,000 residents and covers 1,794 square miles. It is one of the largest and fastest growing counties in Washington and has thriving cities, rich agricultural land, and many small communities that contribute to its character and exceptional quality of life.

Along with many other recognized communities, there are 23 cities and towns in Pierce County, including Tacoma, Puyallup, University Place, Lakewood, Bonney Lake, Fife, Edgewood, Gig Harbor, DuPont, and more. The county seat of Tacoma is the largest city, with a population of 222,000 residents and is centrally located just 32 miles south of the City of Seattle and 31 miles north of the state capital, Olympia.

The city is home to the Port of Tacoma, the seventh-largest container port in the United States. Like most cities in the northwest, Tacoma is surrounded by beautiful nature, giving residents many opportunities for woodsy adventures. The city also has a revitalized downtown that caters to residents and visitors alike with its waterfront activities, shopping, fine dining, theaters, award-winning architecture, world-class museums, and art galleries. Downtown's Cultural District is the site of the Washington State History Museum, Museum of Glass, the Tacoma Art Museum, and America's Car Museum.

Joint Base Lewis-McChord is located in Pierce County along the I-5 corridor and is the Defense Department's premiere military installation on the West Coast. JBLM provides world-class installation support to more than 40,000 active Guard and Reserve Service members and about 15,000 civilian workers. The base supports 60,000 family members who live on and outside the base and nearly 30,000 military retirees living within 50 miles.

Pierce County is also home to the Washington State Fair in Puyallup, which is the largest single attraction held annually in the State of Washington, along with the iconic 14,000-foot tall Mount Rainier and 369 square-mile Mount Rainier National Park. The County hosts more than 5 million visitors each year. The City of University Place is home to Chambers Bay, one of the top public courses in the nation and the first course in the Northwest to welcome the U.S. Open Championship.

THE COUNTY

Pierce County became a Home Rule County by a vote of the people in 1980. The County is governed by an elected County Executive and seven elected County Councilmembers. The Prosecutor, Assessor-Treasurer, Auditor, Sheriff, Superior Court Judges, and District Court Judges are also elected by the people.

Within the appropriate jurisdictions, the County provides law enforcement, criminal detention, fire prevention, judicial administration, parks and recreation facilities, planning and zoning, road maintenance and construction, a sewage disposal system, human services, tax assessments and collections, community development, and general administrative services. The County has a total of 22 departments and operates with more than 3,000 full-time equivalents (FTE's).

THE COURT

The Pierce County Superior Court is an innovative, high performing, high volume, urban court with 23 elected judges and ten court commissioners. Its mission is to actively manage the business of the court to provide for fair, prompt and efficient resolution of disputes; maintain independence and parity as an equal branch of government; and provide due process and individual justice. The key elements of the Court's current strategic plan fall into seven areas: enhancing the administration of justice; broadening access to justice and service to the public; promoting competence, professionalism and civility; judicial independence-insuring impartiality and accountability; improving court facilities; affectively utilizing technology; and building trust and confidence through community outreach. For more information visit the Pierce County Superior Court website:

www.piercecountywa.gov/superiorcourt



THE POSITION

The Court Reporter will report directly to a Superior Court Judge and will be responsible for creating the official record of all sessions of Superior Court as directed by the Judge, which includes, but is not limited to the following: Pretrial hearings, impaneling of the jury, opening statements, testimony, closing arguments, exceptions to jury instructions, jury instructions, post-trial hearings, probation, and sentencing hearings.

Realtime reporting is preferred, but not required. The Court Reporter is responsible for producing efficient and accurate productions of transcripts and maintaining control and custody of stenographic notes. The Court Reporter must prepare and maintain detailed chronological logs in accordance with Superior Court rules and the timely securing and indexing of stenographic notes in accordance with the Superior Court Clerk's Office.

EDUCATION AND EXPERIENCE

Candidates must be a Certified Court Reporter as tested and qualified under WAC 308-14-085 and maintain certification on a yearly basis with the Department of Licensing. It is preferred that candidates are certified as a Registered Professional Reporter (RPR).

BENEFITS

- Reimbursement for Equipment and Software Support of \$1,200 per year.
- Reimbursement for Renewal of Washington State License \$125 and \$100 towards continuing education classes per year.

Insurance Benefits: Employees and families are covered by medical (including vision), dental and basic life insurance. There are multiple medical plans with very affordable monthly premiums that offer coverage throughout Pierce County. Employees are eligible to enroll each year in a flexible spending plan, which enables them to use tax-deferred dollars toward their health care and dependent care expenses. Employees also have the opportunity to participate in supplemental life and long-term disability insurance plans. To view premium rates, summary of benefit coverage, and other information, please visit the [Pierce County Health Benefits](#) website.

Military Leave: Pierce County has a proud history of supporting the armed forces and provides members of the armed forces with up to 21 days paid military leave per state fiscal year.

Judicial Leave: Superior Court and District Court Judges and Administrators, Superior Court Commissioners, Court Reporters and Judicial Assistants in regular full-time positions are entitled to 30 days, non-accruable judicial leave each calendar year. Judicial Leave is attached to the Judicial Department, not the employee. Judicial leave is not accruable, pro-ratable or transferable.

Holidays: Full-time employees are entitled to eleven (11) paid holidays.

Personal Holidays: Regular full-time and regular part-time employees also receive two additional paid personal holidays. Each paid personal holiday accrues on January 1 of each year and must be taken during the calendar year in which it was accrued.

Social Security: All Pierce County employees are covered by the federal Social Security and Medicare systems. The county and the employee pay an equal amount into the system.

Sick Leave: Sick leave accrues on a bi-weekly basis, at the rate of one day per month.

Retirement and Deferred Compensation

Pierce County employees are members of the State of Washington's Department of Retirement Systems (DRS) and depending on the position or previous DRS enrollment will be able to enroll in one of many programs DRS offers. For additional information, check out the [Department of Retirement Systems](#)' web site. Employees also have the ability to participate in the [Nationwide Deferred Compensation Plan](#). This is a supplemental retirement savings program that allows you control over the amount of pre-tax salary dollars you defer as well as the flexibility to choose between multiple investment options.

To learn more about Pierce County benefits, please click [here](#).



Pierce County

Pierce County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **August 21, 2022** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Pierce County, WA – Court Reporter**", and click "**Apply Online**", or click [here](#).

PROTHMAN

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