



Nevada

FIRE MARSHAL

\$105,000 - \$156,000

Plus Excellent Benefits

Apply by

June 10, 2022

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



Situated on the northern shores of majestic Lake Tahoe, the North Lake Tahoe Fire Protection District is headquartered in Incline Village, Nevada, just 4 miles east of the

California/Nevada border. The region offers residents world-class scenery and activities with 300 days of sunshine each year. North Lake Tahoe allows residents the opportunity to live, explore and experience daily what brings over one million visitors to the region each year.

With a population of 8,700, Incline Village is the largest town in the northern Lake Tahoe region and is surrounded by the majestic Sierra Nevada Mountains. The community serves as a luxury mountain retreat and offers residents and visitors a touch of class and serenity with relaxing beaches, nearby mansions, plush hotels, superb restaurants, and high-end casinos.



The region is home to some of the best winter sports, water sports, bike trails, and family fun in the US. Lake Tahoe's various water activities include boating, jet skiing, boat tours, fishing, and diving. Other activities in the area include golf courses, a theater, swimming pools, bowling, hiking, shopping, biking, horseback riding, camping, and amazing restaurants. For winter activities, there are a total of seven ski resorts that surround the entire Lake Tahoe area, with the Diamond Peak Ski Area being located within the community of Incline Village, and Mt. Rose just 15 minutes northeast. The region is served by U.S Highway 28 which connects the entire northern half of Lake Tahoe. In addition, nearby major metropolitan cities include Sacramento to the southwest, Carson City to the southeast and, Reno, Nevada to the north.

THE DISTRICT

Since 1959, the North Lake Tahoe Fire Protection District (NLTFPD) has had the honor of protecting life and property in one of the most beautiful places on earth. NLTFPD has established a reputation for excellence in the prevention of, preparation for, and response to emergencies in the communities of Incline Village and Crystal Bay, Nevada. NLTFPD is an all-risk service provider in the northeastern corner of the Lake Tahoe basin within Washoe County, Nevada, providing traditional fire & rescue services, and ALS paramedic transport to local and out-of-the-area hospitals. The District's fire jurisdiction borders the state of California and protects over 16 square miles including the communities of Incline Village and Crystal Bay.

NLTFPD operates on a 2022/2023 budget of \$22.8 million out of three stations, with 78 FTEs including 42 firefighters that respond to approximately 2,200 calls per year. The District protects most of the north shore of Lake Tahoe in a populated area where snowfall can exceed 200 inches per year. Most work performed by the District's highly skilled crews is on property owned by other agencies. NLTFPD has built strong partnerships with the United States Forest Service (Lake Tahoe Basin Management Unit), the Nevada Division of Forestry, Nevada State Lands, and the Incline Village General Improvement District.

In addition to suppression efforts, the District takes pride in its fire prevention efforts as well. The Fire Prevention Division is responsible for the reduction of fire hazards through continuing education through a variety of mediums, business license, construction projects, and recurring fire and life safety inspections, and strict code enforcement.



The NLTFPD has earned an Insurance Service Office (ISO) rating of “1”, the highest rating achievable and the highest rating of any Fire District in the Lake Tahoe Basin. NLTFPD is proud to maintain this rating by providing its community with the following “all risk” core services:

- Structure and Wildland Fire Response
- Back Country and Water Rescue
- High Angle and Confined Space Rescue
- Defensible Space Work
- Advanced Life Support Transport Emergency Medical Service
- Wildland Fuels Reduction
- Public Education

THE POSITION

Under the direction of the District Fire Chief, the Fire Marshal administers the Fire Prevention Division of the District. The Fire Marshal, directly or through subordinates, enforces the applicable adopted fire codes/standards, Nevada State Laws pertaining to fire codes and safety issues, and provides the direct community interface concerning fire code and safety issues. This position manages all services and activities of the Fire Prevention Division, including fire prevention and inspections of commercial, industrial, and residential property; assigns, supervises and reviews inspection and enforcement work performed by personnel; recommends and administers policies and procedures.



Other responsibilities include:

- Manages all services and activities of the Fire Prevention Division, including fire prevention and inspections of commercial, industrial, and residential property; assigns, supervises, and reviews inspection and enforcement work performed by personnel; recommends and administers policies and procedures.
- Provides comprehensive inspection reports, issues violation notices, and conducts appropriate follow up as required to ensure compliance.
- Conducts plan(s) review(s) to ensure that the final construction and installation comply with state and local codes and nationally recognized standards.
- Consults with architects, builders, engineers, and developers on matters pertaining to fire protection and fire safety requirements
- Conducts fire investigations to determine fire origin in order to identify fire cause and complete detailed reports.
- Provides staff assistance to the executive staff; participates on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence.
- Assists in developing and implementing goals, objectives, and priorities for the division; identify resource needs; creation and implementation of policies and procedures and standard operating guidelines.
- Assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement, directs and implements changes.
- Participates in the development and administration of the division budget; provides a forecast of funds needed for staffing, equipment, materials, and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary.
- Develops and implements procedural methods and practices for reviewing plans, conducting inspections, investigating incidents and related activities as required; provides staff with continued technical support and training as required.
- Provides education to the public in matters of fire, life safety, and vegetation management within the wildland Urban Interface.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints.

OPPORTUNITIES & CHALLENGES

The incoming Fire Marshal will have the opportunity to build and foster a team to manage the current and future needs of the fire district. The Fire Marshal will also actively influence the unique fire protection and life safety aspects of the proposed, complex, resort construction and luxury multi-story, multi-use, rejuvenation projects coming to the idyllic mountain town.

IDEAL CANDIDATE

Education and Experience:

Graduation from an accredited four-year college or university with a bachelor's degree in Fire Protection Engineering/Technology or a related field is required, along with ten (10) or more years of progressively professional experience in fire prevention, code enforcement, and fire investigation; five (5) of which shall be supervisory level.

Any equivalent combination of education, experience, and training that provides the required knowledge, skills, and abilities will be considered.

Licenses/Certifications:

- Possession of a current, valid Nevada Driver's license, or the ability to obtain within six months of hire date, is required and must be maintained as a condition of employment.
- International Code Council Fire Inspector I and II or equivalent.
- International Code Council Fire Plans Examiner or equivalent.
- Fire Marshal certification through Nevada State Fire Marshal or International Code Council preferred.
- Ability to meet Defensible Space Inspector requirements as defined by the Tahoe Regional Planning Agency (TRPA) Code of Ordinances within one year of hire date.
- International Association of Arson Investigators Fire Investigator certification or equivalent.
- National Wildfire Coordinating Group, FI-210 investigation certification.
- National Wildfire Coordinating Group, FI-310 certification is highly desirable.
- Possession of a certificate in CPR is highly desirable.

Necessary Knowledge, Skills, and Abilities:

- Exceptional customer service practices.
- Supervisory principles and practices.
- Basic knowledge of fire suppression methods, procedures, and equipment.
- General building construction and commonly used materials.
- Fire prevention inspection methods and techniques.
- Fire hazards, related prevention, and abatement methods.
- Codes, laws, policies, and procedures relating to fire prevention.
- National Fire Protection Association codes and standards.
- Conduct complex fire inspection and code enforcement work.
- Observe and record findings during inspections.
- Communicate clearly and concisely, both orally and in writing.
- General knowledge of computer software and records management systems. (e.g., Microsoft programs, Accela, Compliance Engine, Emergency Reporting, Fire RMS)
- Respond to inquiries, complaints, and requests for service in a fair, tactful, and firm manner.
- Speak publicly and give presentations to the public and other targeted audiences.
- Establish and maintain cooperative working relationships with those contacted in the course of duties.
- Ability to work in an environment with multiple priorities and frequent interruptions.
- Ability to work independently with little supervision.
- Basic understanding of budgetary process and procedures.



COMPENSATION & BENEFITS

- **\$105,000 - \$156,000 DOQ**
- 100% of premiums paid for medical, dental, and vision.
- 85% of dependent medical, dental, and vision coverage.
- Life insurance of \$40,000.
- Long term disability insurance.
- Three weeks' vacation for the first five years, four weeks at five years, five weeks at 10 years and six weeks at 15 years and beyond.
- Twelve sick days annually.
- Thirteen paid Holidays.
- 100% of the Public Employees Retirement System of Nevada contribution at 29.75% of base salary.
- Fully maintained take home vehicle.



**For more information on the
North Lake Tahoe Fire Protection District,
please visit:
www.nltfpd.org**

The North Lake Tahoe Fire Protection District is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 10, 2022** (first review, open until filled). Applications and application materials will only be accepted electronically. To **apply online**, go to www.prothman.com and click on "**Open Recruitments**", select "**North Lake Tahoe Fire Protection District, NV – Fire Marshal**", and click "**Apply Online**", or click [here](#).

PROTHMAN

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