



ENGINEERING SERVICES DIVISION MANAGER

\$95,100 - \$134,316

Plus Excellent Benefits

Apply by

September 29, 2022

(Open Until Filled. Applications Reviewed as Submitted)

PROTHMAN



WHY APPLY?



Located in Southwest Washington, Clark County stretches from the north bank of the Columbia River to the southern shadows of Mount St. Helens. Clark

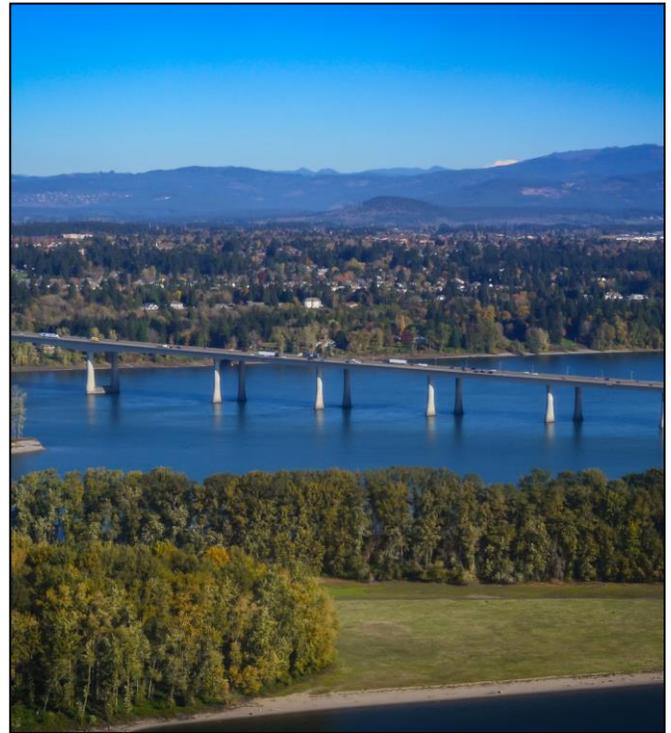
County is a vital player in a bi-state metropolitan area with a growing economy, an exemplary education system and access to high-quality health care, housing, transportation, parks and many other amenities.

The department of Public Works is looking for an enthusiastic, compliance-driven Engineering Services Division Manager. This position will offer an opportunity for the successful candidate to participate in a pivotal moment in the history of the Clark County Public Works department, working in a policy-driven environment in collaboration with administrative partners throughout the agency.

If you are an experienced Public Works professional looking to join a team of dedicated employees to provide excellent services in one of the most beautiful areas in the Pacific Northwest, this is the right position for you!

THE COMMUNITY

As a regional hub for transportation and commerce, Clark County is across the Columbia River from Portland, Oregon, and the Portland International Airport. Clark County is the fifth most populous county in Washington with more than 481,950 residents and encompasses more than 656 square miles. Clark County's seat and largest city is Vancouver, which is the fourth largest city in Washington and boasts a vibrant downtown and a thriving restaurant and brewery scene.



Clark County offers a high quality of life with low property taxes, affordable housing, high-performing schools and convenient access to outstanding cultural and recreational amenities. Interstates 5 and 205 provide access to major economic centers in Washington and Oregon.

With more than 40 miles of frontage on the Columbia River, the county offers a mix of urban areas, small towns, parks, farms, forests and wildlife refuges. With a mild year-round climate, the region is the perfect place to take advantage of outdoor recreational activities, including fishing, hunting, swimming, boating, camping, hiking and skiing. The county has easy access to the Pacific Coast, only 90 miles to the west, and the Cascade Mountains, including Mount Hood and Mount St. Helens, each less than a two-hour drive away. Clark County is also home to the Fort Vancouver National Site, a 366-acre historic reserve that Congress created in 1996. The site is owned and managed by the National Park Service and the city of Vancouver.

The county is served by nine school districts, with enrollments ranging from fewer than 200 students to more than 26,000 students. Several districts host programs for home schooling and the trades. Clark College and Washington State University Vancouver, the only four-year university in Southwest Washington, are both located in Clark County.

THE COUNTY

Founded in 1845, Clark County is governed by the five-member Clark County Council, with five councilors elected at the district level and the council chair selected by the councilors at the beginning of each year. The county council is responsible for constituent inquiries, adopting the biennial budget, developing and implementing planning and zoning policies, adopting ordinances, and making citizen appointments to some advisory committees and boards, while the county manager oversees the day-to-day operations of administrative departments.

County departments include: assessor, auditor, board of equalization, budget, children's justice center, community development, community planning, community services, county clerk, county council, county manager, courts, district court, elections, general services, geographic information systems, human resources, juvenile court, medical examiner, prosecuting attorney, public health, public works, sheriff, superior court, and treasurer. Clark County adopted a 2022 General Fund budget of \$321,324,822 and a countywide budget of \$891,104,400. The county employs approximately 1,700 full-time equivalent employees.



THE DEPARTMENT

The Clark County Public Works Department employs more than 300 employees and provides services primarily to 225,000 residents who live in unincorporated areas outside city boundaries. The department is currently divided into six divisions: Administration & Finance, Clean Water, Engineering & Construction, Parks & Lands, Road Maintenance & Safety, and Transportation & Development. These divisions work closely together and sometimes with other county departments and outside agencies to provide services and build projects for the public. Each division has a manager who reports to Public Works Director/County Engineer.

THE POSITION

This position manages and oversees the program and personnel activities for the Design and Engineering Division. This Division Manager is responsible for the development of capital projects for Clark County Public Works.

This position manages an annual budget of approximately \$37 million per year, consisting of approximately \$14 million in staff, resources and internal costs with the remainder being consultant contracts and construction projects. Administrative responsibilities include development and refinement of program goals, setting and managing objectives and measurable outcomes, ensuring alignment with the County Code, State law, application of the county practices across the design and construction of capital projects.

The Engineering Services Division Manager manages a field crew of 58, including direct supervision of the County Surveyor, Design, Project Management, Construction Management, Construction Inspection and Environmental Permitting.

This position reports to the County Engineer and works collaboratively with sections in other divisions such as Transportation, Road Operations, Real Property Services, Capital Programming and Development Review. The position also works closely the Clean Water, Parks, Communications and Finance Divisions of Public Works.

Typical tasks for this group include:

- Management of professional and technical staff on the installation and maintenance of signs and pavement markings in accordance with local, state and federal standards.
- Monitor and manage performance of section managers and progress of major capital projects.
- Manage and monitor performance work output of multiple work sections.
- Managing overall project delivery of major transportation projects.
- Communicating with the public concerning transportation infrastructure conditions and upcoming work.
- Using personal computers and software applications including GIS, word processing, spreadsheets and databases.

IDEAL CANDIDATE

Education and Experience:

- A bachelor's degree from an accredited college or university with major course work in civil engineering or any other discipline applicable to the requirements of the position; and five (5) years of increasingly responsible engineering and project or program management experience, including the supervision of professional and technical staff.
- Registration as a Professional Civil Engineer in the State of Washington or the ability to obtain within six (6) months of hire.
- Five (5) to seven (7) years of progressively responsible experience in a closely related field, preferably in a public works or community development agency.
- Two (2) years demonstrated management experience managing a group of technical personnel, developing budgets, and developing and achieving program goals and objectives.
- Valid driver's license.
- All combinations of education, experience, and training that demonstrate the ability to perform the work will be considered.

Ideal Candidate Strengths:

- Demonstrated aptitude in applying professional knowledge and understanding to complex capital project concerns.
- Understanding and knowledge of applications of the AASHTO Green Book, WSDOT, stormwater and other design standards for delivery of capital projects on the public right of way.
- Demonstrated project delivery.
- Experience with project management of capital projects.
- Understanding of use of restricted funds on capital projects, including but not limited to REET II, County Road Fund, Traffic Impact Fees.
- Ability to work collaboratively within Public Works and with neighboring agencies.
- Dedication to continuous process improvement.

This position will require knowledge of the principles and practices of public sector organization and program operations; principles and practices of staff selection, supervision, training and evaluation; project and program management, including planning, scheduling, monitoring, and problem solving; methods and procedures of budget development, justification, and control; application and interpretation of county, state and federal laws, codes, and regulations relevant to transportation safety, design and operations; pertinent federal, state, local laws, codes, and regulations; contract negotiation and administration; departmental policies and procedures; innovations, trends and best practices within the asset management area of expertise.

Candidates must have the ability to develop, implement and evaluate program standards, processes, and outcomes; budget; analyze data; supervise and evaluate employee performance; effectively communicate with the general public, media, and diverse groups of people in public settings and general meetings; establish and maintain effective working relationships with the public, other governmental jurisdictions, and county staff; clearly communicate and express ideas both orally and in writing.

COMPENSATION & BENEFITS

- **\$95,100 - \$134,316 DOQ**
- Medical, vision and dental.
- Health Savings Account.
- Paid Time Off (PTO).
- Deferred compensation (457 Plan).
- 11 paid holidays.
- Life insurance.
- Long-term disability insurance.
- Optional coverage.
- Employee Assistance Program (EAP).
- Washington Public Employees' Retirement System.

Clark County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **September 29, 2022** (Open until filled. Applications Reviewed as Submitted). Applications, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "Open Recruitments", select "Clark County, WA – Engineering Services Division Manager", and click "Apply Online", or click [here](#).



www.prothman.com

371 NE Gilman Blvd., Suite 310
Issaquah, WA 98027
206.368.0050