



ENGINEERING MANAGER

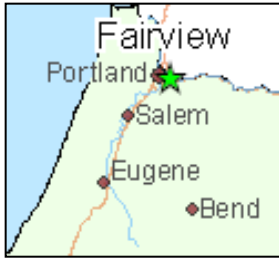
\$85,728 - \$109,428

Apply by
April 30, 2023
(First Review, Open Until Filled)

***P*ROTHMAN**



THE COMMUNITY



The City of Fairview (population 10,451) is located along the Columbia River, 20 minutes east of downtown Portland at the gateway to the natural splendors of the Columbia River Gorge and easy driving distance to Mt. Hood. Fairview is a family-friendly home to residents from diverse backgrounds and cultures. Opportunities for outdoor recreation abound.

Established in 1908, Fairview has experienced impressive population growth (17% in the last 10 years) and is poised for continued prosperity. Today, Fairview is home to Fairview Village, a renowned planned community and recipient of the Governor's Livability Award. Connecting neighborhoods and parks with rails and paths, it also offers compact mixed-use space with a diverse mix of residential accommodations, as well as commercial and civic amenities within easy walking or biking distance.



Historic Fairview, north of the Village, offers modest homes on quiet streets. Creatively themed, well-maintained local parks provide attractive gathering spaces and host meaningful community events such as Fairview on the Green and several annual holiday celebrations. Families have access to educational opportunities in the Reynolds School District, nearby Mt. Hood Community College, and other local schools including a charter school.



The City is very proactive in the areas of community and economic development. The City established an Urban Renewal Agency in 2018 which is focused on creating a new main street and downtown for Fairview by redesigning Halsey Street, curating smart growth development there, and linking Halsey to Fairview Village. Last year through its URA, the City built and opened the Fairview Food Plaza, a community gathering place with 16 food carts, a large dining hall with a beer and wine bar, and a seasonal farmers market. The City is partnering with a private developer to create the Heart of Fairview on five acres of City property at the corner of Halsey Street and Village Street. A 10,000 square-foot market hall, adjoining commercial spaces, public plaza, greenspace and apartments will create a center of gravity to downtown, and link the main street on Halsey to the Fairview Village. The URA has ten active projects to realize the City's vision for its future. Economic opportunities in Fairview also include attractive industrial and commercial properties as well as other business support such as user-friendly permitting, a property tax abatement program, system development charge assistance for eligible businesses, and other Fairview Urban Renewal Agency assistance programs. The City benefits from major private sector employers such as Communications Test Design Inc., NACCO Materials Handling Group, Knight Transportation, Target, Townsend Farms fruit processing and distribution center, and others.

THE CITY

The City of Fairview operates on a FY 2022-23 budget of \$34.6 Million including a General Fund of \$6.75 Million. The Fairview Urban Renewal Agency has a FY 2022-23 budget of \$4.1 Million. The City has approximately 27 FTEs, and contracts with Multnomah County for law enforcement and the City of Gresham for Fire/EMS. The City operates under a Council-Manager form of government with a City Manager, seven elected council members, including the Mayor and one councilor who serves as the Council President.



THE DEPARTMENT & POSITION

The Public Works Department includes Engineering, Operations, Building, Planning and Economic Development, and operates with 14 FTEs and a FY 22-23 budget of \$6.75 Million, plus capital projects. Public Works operates a water utility of City wells, treatment, and distribution; a sewage collection utility; as well as stormwater, streets, and parks. The 5-year Capital Improvement Plan lists projects totaling \$34.6 Million.

The Engineering Manager provides a wide variety of technical Professional Engineering services at the senior level, requiring substantial professional responsibility and independent judgment pertaining to planning, design, contract administration, construction inspection, program management, policy development, customer service and related matters for sanitary sewer, storm water, potable water, parks, transportation, and environmental compliance. The Engineering Manager position is a key position in the department. Given the City's proactive community and economic development agenda, the Engineering Manager will provide project management for a number of high-profile projects for the City, working closely with the Public Works Director and others.

The Engineering Manager is a non-represented, FLSA-exempt management position that will supervise the department's Engineering Technician and Office Assistant III, and will assist property owners, developers, and the public in technical matters related to civil engineering. This includes providing information on the regulations, codes, and guidelines that apply to property and projects; as well as technical review and processing of development applications; reviewing plans for conformance with local and regional standards and performing infrastructure inspections for acceptance.

Additionally, the Engineering Manager helps review and develop the City's Capital Improvement Plans, and is the City's lead on the Municipal Separate Storm Sewer System (MS4) program. The Engineering Manager focuses on promoting a positive customer experience and provides services to citizens and applicants in an effective and efficient manner.

For a full job description, please view the attachment found [here](#).

OPPORTUNITIES & CHALLENGES

Key challenges associated with this position include constructing a new water Well #10 which will fulfill the City's water needs for full build out; performing a comprehensive review of our SCADA needs and masterplan update; and carrying out an aggressive capital improvement plan associated with our Urban Renewal Agency. The Engineering Manager will be a key player to help implement the following priorities for the City:

- **Design & Construction of Well #10.**
- **SCADA System Assessment & Master Plan Update.**
- **Capital Improvement Planning & Implementation.**
- **Community and Economic Development/Urban Renewal Project Support.**
- **Transportation Infrastructure and Connectivity Improvement Projects.** The City is currently planning and implementing a broad range of major street and transportation projects vital for the community's development. This includes support in negotiating funding and maintenance responsibilities for Multnomah County arterials located within the City.

EDUCATION & EXPERIENCE

- Graduation from a four-year college or university with a degree in civil engineering or a closely related field and a minimum of five (5) years previous civil engineering experience (local government setting preferred), or any equivalent combination of training and experience which demonstrates the knowledge, skill, and ability to perform the previously described duties will be considered.
- Possession of, or ability to obtain within 30 days of hire, and then retain, a valid State driver's license, and maintenance of a "clean" driving record as determined by the City.
- Must possess a Professional Engineering (PE) license in Civil or Environmental Engineering from the State of Oregon, or obtain registration through reciprocity within 3 months.
- Must be physically capable of moving about on construction work sites and under adverse field conditions. Reasonable accommodations may be made to enable individuals with disabilities to appropriately access construction work sites.



COMPENSATION & BENEFITS

- **\$85,728 - \$109,428 DOQ**
- Group Medical/Dental/Vision through the Oregon Teamsters Employer Trust - City pays 90%, employee pays 10% of premium.
- Life, Accidental Death & Dismemberment – City and employee share premium for base coverage; employee may be able to purchase additional life coverage for themselves, plus spouse and dependents.
- Long Term Disability – City provides coverage.
- Oregon PERS - City pays both employer & employee share.
- 11 paid Holidays plus a Floating Holiday annually.
- Vacation Leave starting accrual at 80 hours per year.
- 40 hours per year of non-accruing paid Administrative Leave.
- Sick Leave accruing at 8 hours per month.
- Longevity pay after 5 years.
- 457 Deferred Compensation plan – employee paid contributions.
- Health & Dependent Flexible Spending Accounts – employee paid.
- Employee Assistance Program.
- Flexible scheduling and opportunity for some remote work, as agreed by the Public Works Director, may be possible.

**To learn more about the
City of Fairview, please visit:**

www.fairvieworegon.gov

The City of Fairview is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **April 30, 2023** (first review, open until filled). Applications, resumes, cover letters, and supplemental questions will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**City of Fairview, OR – Engineering Manager**", and click "**Apply Online**", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in. If you are a veteran and wish to request veterans' preference credit, please indicate that in your cover letter, and complete and submit the veterans' preference form posted on the Prothman website as instructed on the form.



www.prothman.com

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