



# SKOOKUM

WASHINGTON

## UTILITY MANAGER

### \$104,000 - \$124,800

*Plus Excellent Benefits*

*Apply by*

**June 4, 2023**

*(First Review, Open Until Filled.)*

**PROTHMAN**



**THE REGION**



The City of Oak Harbor, located on Whidbey Island, has a population of 23,000 and can be reached by land or ferry, about a two-hour drive northwest from Seattle. The surrounding area consists of

brehtaking scenery and is in the rain shadow of the Olympic Mountains, which results in half the annual rainfall of Seattle. The nearby San Juan Islands, Mt. Baker, and the Cascade and Olympic Mountains offer many recreational activities, such as hiking, biking, skiing, camping, bird watching, beachcombing, as well as water sports like boating, whale watching, fishing, clamming, and crabbing. Oak Harbor offers a wide range of businesses that create an excellent small-town atmosphere to support the community's needs, including a vibrant downtown, expanding commercial and retail business community, and a growing local Skagit Valley College campus. Additionally, Oak Harbor is where the majority of shopping and services on Whidbey Island are found.

The Naval Air Station Whidbey Island is also located in Oak Harbor, and is the premier naval aviation installation in the Pacific Northwest. NAS Whidbey Island is also home of all Navy tactical electronic attack squadrons flying the EA-18G Growler.

Whidbey Island offers a diverse range of populations and activities, with the southern area of the island known for its artistic character and as a destination point for those looking to see Orca and Grey whales in their natural habitat.



There are also many well-known holistic retreats, art galleries, and Victorian homes designated as National Historic Landmarks, and long-running community festivals across the island. Overall, the region offers an ideal place to achieve a wonderful work/life balance, providing opportunities to live, work, and play in a vibrant, diverse, and beautiful area.

**THE ORGANIZATION**

Headquartered in Bremerton, Washington, Skookum is a national non-profit organization that focuses on creating opportunities for individuals with disabilities and veterans with disabilities. The organization is dedicated to providing a safe and respectful work environment to its employees while adhering to its mission-focused culture and core values of diversity, partnership, commitment, integrity, and quality. Skookum has a workforce of over 1,300 employees in 13 states, with one-third of its employees being Veterans. As a proven leader in Facilities Management and Logistics Support services, Skookum specializes in public works, fleet management, and warehousing and distribution. Skookum emphasizes collaboration and teamwork to create a work environment where everyone can contribute, and the work has a meaningful purpose with the mission to create social change.

**For more information on Skookum Contract Services, please visit [www.skookum.org](http://www.skookum.org)**

**THE DIVISION**

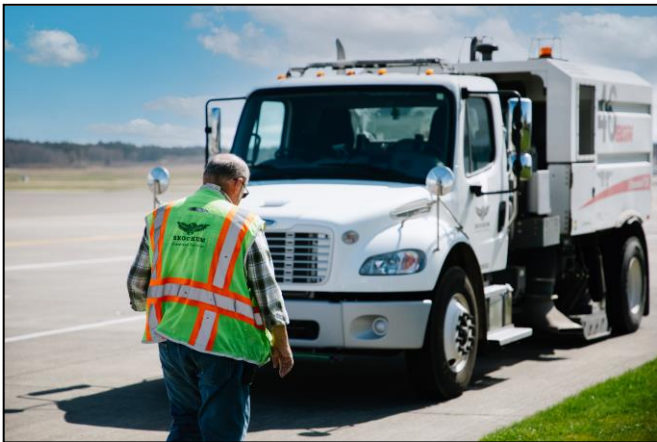
The Skookum Utility Operations division is responsible for managing utility services base-wide at Naval Air Station Whidbey Island, including Ault Field, Outlying Landing Field (OLF) Coupeville, Seaplane Base, and the electrical transmission system located at NRS Jim Creek. This includes the distribution and transmission systems for electricity, natural gas, and steam, as well as the wastewater treatment plant, stormwater systems, and Navy-owned or operated water supply and distribution systems. Skookum provides all necessary labor, management, supervision, tools, materials, and equipment to carry out these services. The 2023 budget for Utility Operations is \$5,076,639, while the 2024 budget includes a new contract with a new Stormwater Annex and is \$6,963,295.

**THE POSITION**

The Skookum Utility Manager is responsible for managing the total work effort associated with the operation, maintenance, sustainment, restoration, and modernization of all utilities. As the subject matter expert, the Utility Manager reviews and approves contractor plans and procedures related to the operation and maintenance of the utility systems.

Additionally, the Utility Manager provides review and approval of related scopes of work and cost proposals provided to the government. The Utility Manager is expected to perform no less than 90% of time and effort on utility system functions. The ideal candidate for the position should have proven experience in water, wastewater, stormwater, and steam plant operations.

For a full job posting, please view the attachment found [here](#).



**EDUCATION & EXPERIENCE**

- A minimum of eight (8) years of relevant experience at a comparable level of responsibility in projects of similar size, scope, and complexity, with at least three (3) years of experience at the manager level.
- Trade or industry-related certifications, qualifications, or training in key utility technical areas of Water, Wastewater Treatment Plant (WWTP), and/or Steam Operations is preferred.
- Possession of a valid state driver's license and the ability to obtain and maintain coverage by Skookum's insurance.
- Ability to obtain and maintain applicable security clearances and installation access. A background check and E-Verify will be conducted for this position.
- Must be able to obtain and maintain Common Access Card (CAC) and installation access credentials.

**OPPORTUNITIES & CHALLENGES**

1. A new contract will commence on October 1st, 2023, which will establish a new Stormwater annex. The new contract will provide an opportunity to manage all detention ponds, culverts, outfalls, catch basins, and approximately 100 miles of underground piping.

2. With a new 8-year contract starting on October 1st, the Utility Manager will have two Supervisors as direct reports. In the past, the Utility Manager had only one Electrical Supervisor under their charge. However, the Government has approved an additional Mechanical Supervisor to oversee the day-to-day operations of the non-electrical side of the utility team.



## COMPENSATION & BENEFITS

- **\$104,000 - \$124,800** Depending on Qualifications (DOQ).
- **\$5,000 Sign-on Bonus.**
- **Relocation Cost Stipend Available.**
- Medical, Dental, Vision Insurance.
- 401(k) Retirement Plan.
- Life & Short-Term Disability Insurance.
- Flexible Spending Account for both medical and dependent care.
- 11 paid federal holidays, accrual of 12 paid days of vacation at the start of employment, paid sick leave.
- Potential shared earning bonus.
- Tuition assistance available after 1 year of employment and potential scholarships for qualified dependents.
- Professional development, certifications, and training opportunities.
- Verizon wireless discount.
- Employee Assistance Program (EAP), and an engaging wellness program.
- Public Service Loan Forgiveness eligibility for full time employees.

For more information on  
Skookum, please visit:  
[www.skookum.org](http://www.skookum.org)



Skookum Contract Services is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **June 4, 2023** (*First Review, Open Until Filled.*) Applications will only be accepted electronically. To **apply online**, go to [www.prothman.com](http://www.prothman.com) and click on "**Open Recruitments**", select "**Skookum Contract Services, WA – Utility Manager**", and click "**Apply Online**", or click [here](#).



[www.prothman.com](http://www.prothman.com)

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