



VINEYARD

STAY CONNECTED
UTAH

CITY MANAGER

\$125,000 - \$165,000

Plus Excellent Benefits

Apply by

October 5, 2023

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



Vineyard City is nestled in the heart of Utah County, surrounded by stunning lakeside and mountain vistas. The Wasatch Mountain Range graces its eastern horizon, while the serene Utah Lake lies to the west. The city is conveniently bordered by major Interstate 15, granting residents easy access to neighboring areas. The population has grown exponentially from just 200 residents in 2000 to over 20,000 in 2023. Spanning 6.4 square miles, Vineyard ranks among the nation's fastest-growing areas. At the heart of the growth lies Vineyard's downtown development – Utah City. The incoming City Manager will play a crucial role in planning, promoting, and advocating for this exciting new development.

Vineyard's visionary downtown development spans 700 acres along the eastern shore of Utah Lake. It promises to redefine urban living in the western United States. With the world class Huntsman Cancer Institute announcing plans for a second campus within Utah City, the development is poised for success by opening new possibilities for cancer research, prevention, and treatment. This initiative, in partnership with the University of Utah, will co-design a community and cancer center for collaboration, discovery, and health promotion.

Additionally, Utah City is welcoming Bella's Market, a custom-concept grocery store that will offer local products and essentials within a store designed for gathering and featuring large windows, natural light, greenery, touchless checkout, and in-city delivery services. The City Manager will work closely with the development team to bring this and the entire vision of Utah City to life.

Vineyard City as a whole offers proximity to natural wonders, including five national parks, six national forests, seven national monuments, fourteen world-class ski resorts, and extensive terrain for outdoor enthusiasts. It combines the charm of a tranquil lakefront community with a rich array of amenities and recreational opportunities.



Vineyard currently boasts 44 acres of parks, with plans for an additional 28 acres within five years. These include an 18-acre sports complex with a splash pad, tennis and basketball courts, and open fields. The city also features two neighborhood parks, six pocket parks, five detention parks, and a six-acre community park. Entertainment options include the Vineyard Megaplex movie theater with 13 screens, luxury seating, and a full-service food court. The Megaplex prioritizes accessibility, providing services for guests with special needs, open and closed captioning, quiet rooms, and wheelchair access. Top Golf and several new restaurants have opened in Vineyard in recent years, with more dining and entertainment opportunities planned in Utah City, the city's downtown development.

Vineyard City maintains just over 42 miles of public roadways and a public commuter railway station, completed in August 2022. This station connects Vineyard to downtown Provo, Ogden City, and other cities along the Wasatch Front, including Salt Lake City and the Salt Lake International Airport.

Vineyard is part of the Alpine School District, hosting two public elementary schools and two charter elementary schools. Students continue their education at junior high and high schools in nearby Orem. The city is also in proximity to the campuses of Utah Valley University, Brigham Young University, and a satellite campus of Utah State University.

THE CITY

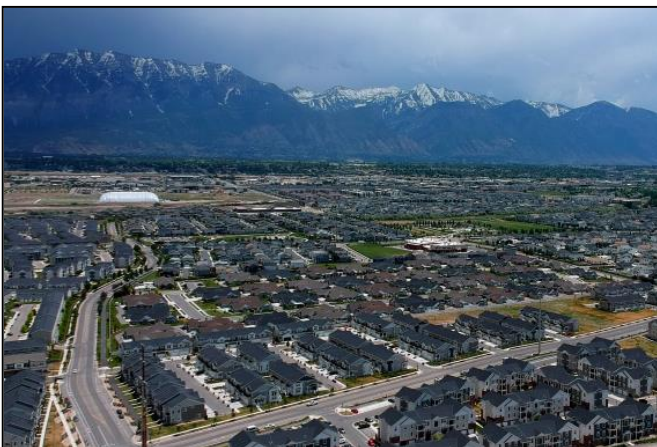
The City of Vineyard operates under a five-member council form of government. The City Council consists of four City Council members and a Mayor who serves as the executive authority and maintains administrative functions. The City Council is responsible, among other things, for passing ordinances, adopting the budget, and appointing members to various boards. The City Manager is appointed by the Mayor and Council and is responsible for the hiring and day-to-day operations of City employees.

The City operates on a \$20M operating budget and a \$35M capital budget with 47 FTEs from 8 internal departments including Finance, Parks & Recreation, Building, Community Development, Communications, Recorder, Human Resources, and Public Works. The city manager also administers contracts with the Utah County Sheriff's Office for police services, the city of Orem for fire and emergency medical services, and has a contracted city attorney.

THE POSITION

The City Manager oversees administrative operations in the city and is responsible for implementing and overseeing policies set by the full governing body. The manager supervises all city departments and represents the municipality in a variety of settings.

Responsibilities of the position include appointing staff as necessary for the efficient and effective operations of the city, oversight of the annual budget, implementation of policies and ordinances of the council, and carrying out legislative directives.



OPPORTUNITIES & CHALLENGES

Growth: The City Manager will play a key role in fostering Vineyard's unique regional identity through strategic economic development efforts.

Tax Increment Financing: Vineyard's Redevelopment Agency, one of Utah's largest, provides essential infrastructure funding through tax increment financing, allowing proactive community development.

Utah Valley University Campus: Home to 250 acres of the largest university in the state, the City Manager will maintain strong relationships with university stakeholders and align their plans with the city's development goals.

Developing Staff: The City Manager will support the development of long-range staffing plans and oversee staff growth and retention.

IDEAL CANDIDATE

Education and Experience:

A bachelor's degree in public administration, political science, business administration or a closely related field, and five (5) to seven (7) years of related management experience is preferred. A master's degree in public administration or business administration is preferred.

Necessary Knowledge, Skills & Abilities:

- The ability to make sound recommendations on complex financial data and operations, and experience developing and implementing financial procedures and controls.
- The ability to understand, interpret, explain, and apply City, state, and federal laws.
- The ability to present proposals and recommendations clearly and logically in public meetings, and work effectively with City Council, employees, stakeholders, and the public.

COMPENSATION & BENEFITS

- **\$125,000 - \$165,000 DOQ**
- Choice of enrollment in PEHP Health Insurance Plan or \$800 monthly health insurance stipend.
- Monthly vehicle stipend.
- Monthly cell phone stipend.
- Retirement plan provided through the Utah Retirement System.
- 6.2% 401k deposit in lieu of Social Security.
- Paid holidays, sick leave, and vacation as outlined in the City's policy and procedures manual.



VINEYARD
STAY CONNECTED

**For more information on the
City of Vineyard, please visit:
www.vineyardutah.org**

The City of Vineyard is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **October 5, 2023** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Vineyard City, UT – City Manager**", and click "**Apply Online**", or click [here](#). Tree photo on page 2 by Benjamin Kerr.



www.prothman.com

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