



**Oregon**

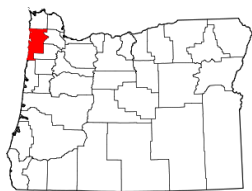
**PARKS DIRECTOR**  
**\$82,824 - \$104,856 DOQ**

Apply by  
**January 14, 2024**  
*(First Review, Open Until Filled)*

***P*ROTHMAN**



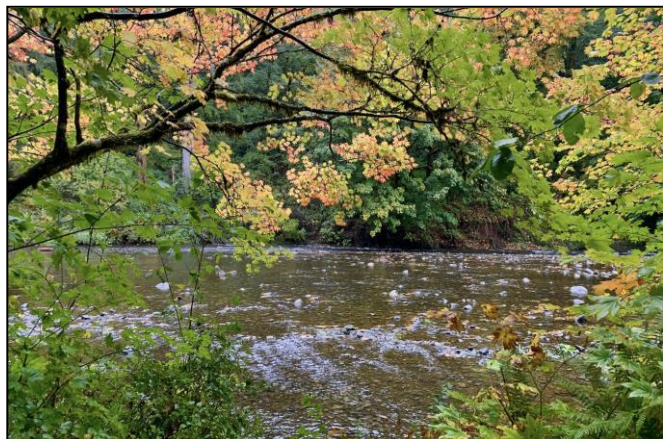
**THE COMMUNITY**



Tillamook County, nestled along the Oregon Coast, is a place of unparalleled natural beauty where the forest meets the Pacific Ocean, and where the warmth of our tight-knit communities, local markets, and culinary and cultural opportunities create a welcoming atmosphere. Home to 27,748 residents and visited by 3.2 million visitors each year, the region is one of Oregon’s most diverse coastal destinations with its breathtaking coastline, lush forests, and pristine rivers. The County offers four adventure-filled seasons of world-class hiking, beachcombing, fishing, seafood harvesting, and surfing, along with many other recreational activities. The area is rich in culinary options from seafood to fresh local meats and produce. The County is home to numerous famous attractions including the Three Capes Scenic Loop, Oswald West State Park, North Coast Food Trail, and the Oregon Coast Scenic Railway. Tillamook is also the home of world-famous Tillamook Cheese, and the dairy, agricultural and fishing industries are major contributors to the local economy. Tillamook County residents enjoy a relaxed coastal lifestyle with thriving communities, excellent schools, local healthcare, and a strong sense of community.

**THE COUNTY & DEPARTMENT**

Tillamook County, Oregon is comprised of 24 departments and operates on a countywide budget of \$143 million with 274 budgeted FTEs. The Tillamook County Parks Department operates with a full-time staff of 9 FTEs, additional seasonal staff, and a robust volunteer Park Host program on an annual operating budget of \$6.4 million.



The Parks Department operates six county campgrounds and parks with over 600 campsites from Rockaway Beach to Pacific City, along with a system of 21 boat launches and 10 day use areas throughout the county. Tillamook County Parks campgrounds offer diverse camping experiences from primitive camping to full hook up RV sites and allow users to experience Tillamook County's spectacular beaches, bays, rivers and old-growth forests. The boat launches and day use areas welcome users of all experience levels to enjoy the great outdoors, harvest fresh fish and seafood, and explore the wild places of Tillamook County.



**THE POSITION**

The Tillamook County Parks Director has a pivotal role in providing residents and visitors with exceptional outdoor experiences, managing and inspiring a talented and collaborative team, and influencing the long-term vision of our county's parks and recreation programs ensuring a sustainable and vibrant future for all.

The Director is directly responsible for overseeing and managing the county's parks, recreational facilities, and open spaces. This role involves planning, development, maintenance, and promotion of the county's parks system to enhance the quality of life for residents and visitors.



**Key Responsibilities Include:**

- Develop and implement strategic plans for parks, trails, and recreational facilities.
- Plan, develop, implement, and evaluate programs and services for land acquisition, development, and maintenance of County's Park system.
- Oversee Park maintenance, capital improvement projects, and facility operations.
- Prioritize short-term and long-term projects to achieve departmental objectives.
- Build and maintain partnerships with community organizations, agencies, and stakeholders.
- Ensure effective resource allocation, budget management, grant administration, and financial sustainability.
- Drive the planning and execution of programs, events, and activities that promote community engagement.
- Lead and mentor parks staff, park hosts, and volunteers in accordance with Tillamook County's policies and values.
- Provide information and recommendations to the Board of Commissioners on technical issues, time estimates, personnel, budget, equipment, and supplies.

See the complete Parks Director job description and responsibilities [here](#).

**EDUCATION & EXPERIENCE**

- A bachelor's degree in Parks and Recreation Management, Public Administration, or a related field.
- A minimum of five (5) years of experience in parks and recreation management, including leadership roles or equivalent combination of education and experience.
- The candidate must possess a valid Oregon driver's license or be able to attain one within 6 months of hire and maintain an acceptable driving record.
- The ideal candidate will show exceptional leadership and communication skills, proficiency in budget management, strategic planning, team development and demonstrate the ability to work collaboratively with diverse stakeholders and organizations.

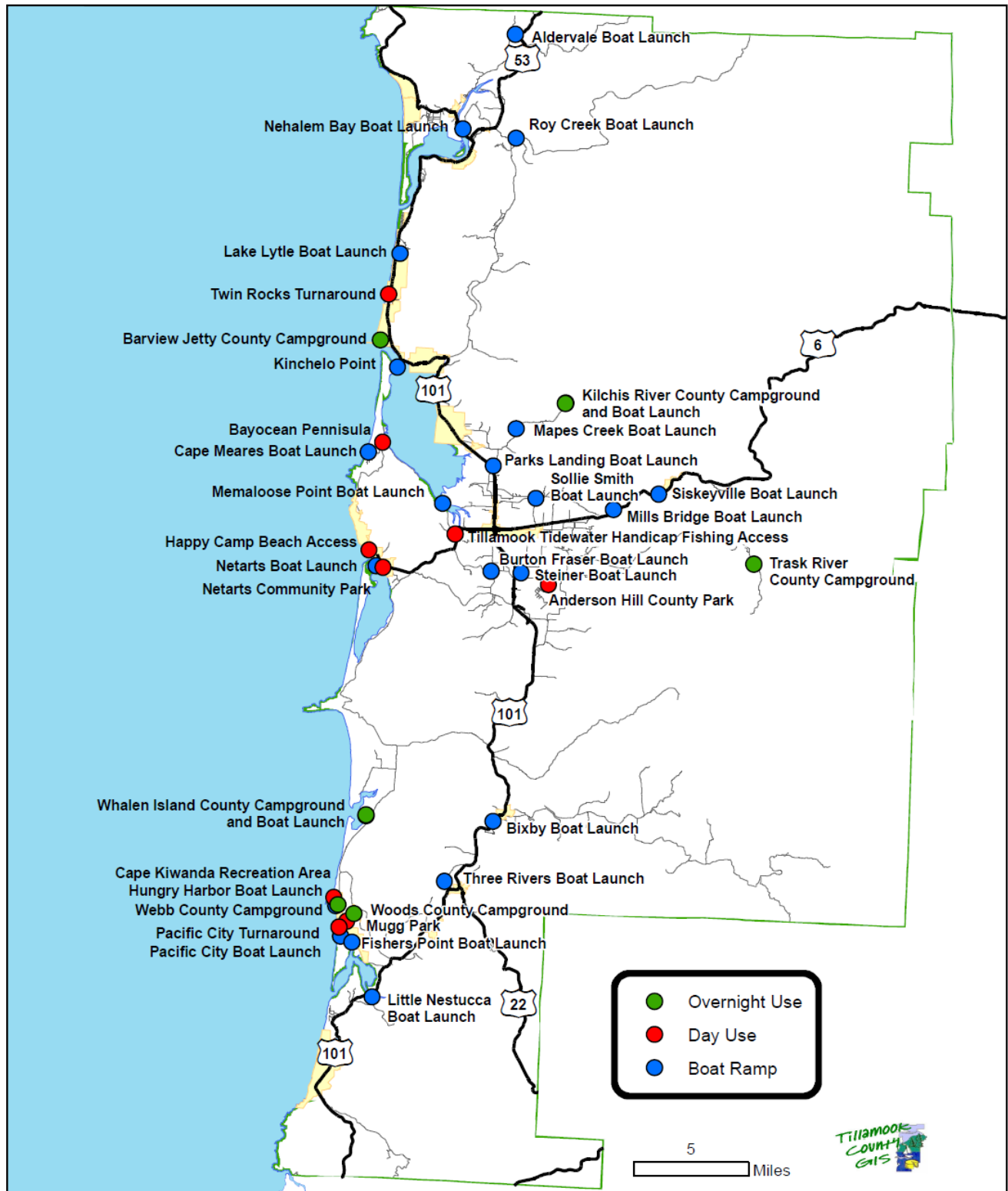
**COMPENSATION & BENEFITS**

- **Salary: \$82,824 - \$104,856**
- **Retirement:** The County contributes 7% of employee's salary to the County Retirement plan (non PERS). The employee may contribute up to 10% to the County retirement plan.
- **Deferred Compensation and Flexible Spending Accounts:** The County offers three voluntary deferred compensation programs. A voluntary flexible spending account program is available for un-reimbursed medical expenses, dependent care expenses, as well as health care premiums.
- **Insurance:** The City provides life insurance, accidental death and disability, and long-term disability as well as offers comprehensive health plan with a \$500 per person deductible and \$2,500 out of pocket maximum. The County covers 90% of the insurance premium for employees and their dependents.
- **HRA/VEBA:** The HRA VEBA plan is a health reimbursement arrangement (HRA). The County makes a monthly \$115 tax-free contributions to HRA/VEBA on your behalf. The funds are held in a non-profit, tax-exempt voluntary employees' beneficiary association (VEBA) trust authorized under Internal Revenue Code (IRC) - 501(c)(9).
- **Leave:** Vacation accrual is based upon years of service. Sick leave accrues at the rate of 96 hours per year. There are twelve (12) paid holidays and three (3) floating holidays annually.



**To learn more about Tillamook County, please visit:**

[www.co.tillamook.or.us](http://www.co.tillamook.or.us)



Tillamook County is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **January 14, 2024**. (First Review, Open Until Filled.) Applications will only be accepted electronically. To **apply online**, go to [www.prothman.com](http://www.prothman.com) and click on "Open Recruitments," select "Tillamook County, OR – Parks Director" and click "Apply Online," or click [here](#).



[www.prothman.com](http://www.prothman.com)

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