



 **PORT OF  
MOSES LAKE**  
Washington

**EXECUTIVE DIRECTOR**  
**\$180,000 - \$200,000**

*Plus Excellent Benefits*

Apply by  
**March 10, 2024**  
*(First review, open until filled.)*

 **PROTHMAN**



## MOSES LAKE, WASHINGTON



Moses Lake, Washington, is situated on the shores of the lake that inspired its name and it is centrally located between Seattle and Spokane

between fields of agriculture, freshwater lakes and popular recreational destinations.

The area enjoys on average 300 sunny days a year and recreational opportunities abound with world-class fishing, hunting, biking, hiking, camping, golf, boating, ballooning and hydro races. Moses Lake is situated in central Washington State in an outdoor recreation mecca. Moses Lake is the lake that shares the City's name and many visitors come to enjoy water sports activities on Moses Lake. The lake has 120 miles of shoreline, covering 6,500 acres, and is one of the largest natural freshwater lakes in the state.

The Surf 'n Slide Water Park is also a top attraction for Moses Lake and it is considered the state's premier outdoor aquatic center. The water park is open from Memorial Day through Labor Day, and the main features are the 200-foot water slides, the lazy river, the surfing simulator, the beach and bay swimming area, and sand volleyball courts.

Moses Lake is host to several festivals and other community events throughout the year, such as tournament league baseball, Moses Lake Rodeo Roundup, and the Moses Lake Spring Festival. Held over Memorial Day weekend, this festival kicks off the summer tourist season. Entertainment includes live music performances, a Kiddie Parade, a Grand Moonlight Parade, carnival-style rides and games, a car show and a basketball tournament. Moses Lake is also home to the Grant County Fairgrounds which hosts an annual fair, as well as other events throughout the year.



The region's history is rooted in its place in aviation history as the city grew up around the former Larson Airforce Base which is now the Grant County International Airport. The region also has a backbone economic base in agriculture, and it is still known for its fresh tree fruit and a variety of crops associated with the food processing industry. Manufacturing and technology have become important to the local economy as several companies have moved to the area, including Aerotec, REC and Chemi-con, complementing the Boeing presence at the Port of Moses Lake/Grant County International Airport.

The Port of Moses Lake operates the Grant County International Airport, one of the largest airports in the western United States. The airport is now a world class heavy jet training and testing facility that has been used by the Boeing Company, the U.S. Military, and many air carriers from around the world.

The Moses Lake School District has ten elementary schools, three middle schools, and three secondary schools: Moses Lake High School, Vanguard Academy and Columbia Basin Technical Center (CB Tec). These offer a wide-range of learning opportunities. Moses Lake is also home to Big Bend Community College which provides higher education opportunities for the region and enrolls over 4,000 students a year. Recent investments in the BBCC campus and its programs make it one of the top community colleges in the state.

Moses Lake has a growing arts and culture scene fueled by Columbia Basin Allied Arts based at Big Bend Community College, the Moses Lake Museum and Arts Center, and designs on a revitalized downtown/creative district.

## THE PORT

Located just a few miles north of Interstate 90 off Highway 17, the Port of Moses Lake is surrounded by a supportive community and within an easy distance of Seattle to the west and Spokane to the east. For over 55 years the Port of Moses Lake has connected Central Washington to the world, linking people and products by air, rail, and land, across the globe.

Governed by a three-member Port commission and administered by an Executive Director, the Port of Moses Lake is an aviation, manufacturing, and technology hub in the Pacific Northwest. The Port operates on a 2024 budget of \$11,633,133 with 14 FTEs, and at max capacity, operates with 19 FTEs. Port departments include Airport, Real Estate, Finance and Administration, Business Development, and Maintenance. In its infancy, Port operations were driven by military activity, Japan Airlines, and Boeing. Today the Port is home to over 60 industries employing over 3,500 people.

Home to Grant County International Airport, one of the largest airports in the Western United States, the Port is surrounded by greenfield land and low population density and is supplied with the most affordable renewable power of any county in the nation. The Grant County International Airport, while not offering commercial service, boasts one of the largest airfields in the United States and is capable of accepting the largest aircraft in the world. The airport enjoys 350 days of excellent VFR weather. The Airport has capacity to accommodate increased traffic given the five runways and onsite FAA control tower for commercial, military, and general aviation use. In addition, the facility is favored by commercial and military flight test programs. Future plans include opportunities to build hangars at the airport as part of the SW Hangar Development area.

The Port also operates an Industrial Park with roughly 65 tenants with 90 leases, and a wastewater collection and treatment facility to process wastewater from its commercial and industrial tenants.

**To learn more about the Port of Moses Lake's operations, please visit:**

[www.portofmoseslake.com](http://www.portofmoseslake.com)



## THE POSITION

Under the direction of the Port Commissioner, the Executive Director serves as the top executive officer of the Port reporting directly to the elected Port Commission. Overall responsibilities of this position include creating alignment within the organization on its goals and priorities as approved by the Commission, achieving those goals and priorities, and providing oversight of the Port's operations and staff. The Executive Director is responsible for developing systems and budgets to accomplish the organization's priorities and goals, as well as comprehensive management and leadership in Port policy development.

For a full job description, please view the attachment found [here](#).

## PRIORITIES & OPPORTUNITIES

**Additional Property:** The Port is considering purchasing additional industrial property for future development.

**New Rail Line:** The building of a new rail line to bring goods and products out to the industrial tenants on Port property.

**Clean Energy:** Power infrastructure is stretching service to maximum capacity. The Port is looking at opportunities to bring clean energy generation to our area.

**Water Issues:** The provision of water to the Moses Lake area has created a unique challenge. The Port is considering several opportunities to mitigate this problem.

**IDEAL CANDIDATE PROFILE**

**Education & Experience:**

- A bachelor’s degree in business or public administration or related field is desired.
- At least five (5) years of senior management experience.
- Experience in the public sector or transportation fields is desired.
- Candidates must have possession of, or the ability to obtain, a valid Washington driver’s license by time of hire.

**Necessary Knowledge, Skills & Abilities:**

- Skill as a visionary who will engage and develop a strong relationship with the surrounding community.
- Excellent leadership, communication, and interpersonal skills.
- The ability to respect the organization’s chain of command and the governance role of the elected Commission, while seeking the professional advice and counsel of the Port’s staff. This will include experience successfully working directly with an elected 3-member Board.
- Demonstrated ability to effectively communicate with a broad range of stakeholders, including tenants, the community, industry leadership, and staff, and communicate at the highest level, discussing key issues with local and state officials.
- An understanding and appreciation of the Port’s role as a public agency in service to the community.
- The ability to enhance the working effectiveness of an already experienced and competent team of staff professionals.
- Proven experience fostering a positive workplace culture, establishing expectations, and holding staff accountable, and serving as a coach and mentor to staff, while allowing them to thrive in their positions.

- A strong business and financial acumen. Possess a working knowledge of public finance, funding, and budgeting.
- Experience developing and guiding a strategic vision that will support growth and community needs. Experience understanding an organizational vision and effectively energizing the organization to achieve it.
- Knowledge of the workings of Ports, and experience balancing an organization’s mission with the need to create financial margin, including an understanding of the drivers that motivate private investment in the local community.

Any satisfactory combination of the above experience which clearly demonstrates the ability to perform the above duties will be considered.

**COMPENSATION & BENEFITS**

- **\$180,000 - \$200,000 DOQ**
- Medical and Dental Insurance
- PERS Retirement
- Negotiable Vacation
- 12 Days’ Sick Leave
- 12 Paid Holidays
- Long Term Disability (employee only)
- Life insurance (employee only)
- Negotiable Repaid Relocation Expenses



**To learn more about the community and the Port of Moses Lake, please visit:**

[www.portofmoseslake.com](http://www.portofmoseslake.com)

[www.tourmoseslake.com](http://www.tourmoseslake.com)

[www.cityofml.com](http://www.cityofml.com)

The Port of Moses Lake is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **March 10, 2024** (first review, open until filled). Applications, supplemental questions, resumes, and cover letters will only be accepted electronically, and can be uploaded once logged in. **To apply** go to [www.prothman.com](http://www.prothman.com), click on “Open Recruitments” select “Port of Moses Lake, WA – Executive Director” and click “Apply Online” or click [here](#).



**www.prothman.com**

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