



**City of Clatskanie  
Oregon**

**WASTEWATER TREATMENT  
PLANT OPERATOR II  
\$58,212 - \$74,292**

Apply by  
**April 14, 2024**  
*(First Review, Open Until Filled.)*



## THE COMMUNITY



Clatskanie, a picturesque town nestled in Oregon's Lower Columbia region is a blend of natural beauty and rich history. Situated conveniently between the cities of Portland and Astoria, Clatskanie offers an escape into a serene, forested landscape while remaining connected to urban amenities. Clatskanie was established by loggers, farmers and fishermen who named the city after a small, vanished tribe of Native Americans; the Tlatskanai tribe, whose name suggests "swift running water," reflecting the Clatskanie River that enhances the town's charm.

Historical landmarks in the City include Flippin Castle; a historic turreted mansion situated atop a hill above the center that functions as a museum and special event center. In addition, the Clatskanie Cultural Center's Birkenfeld Theatre is also home to the Clatskanie Arts Commission's Performing Arts Series, and an independent short film festival.

For those looking to get outside, walking and water trails begin in the Clatskanie City Park. The Park also offers playgrounds, playing fields and a covered skatepark. After launching a kayak in the park, kayakers can wind their way all the way to the Columbia River.



The city of Clatskanie offers a warm and welcoming atmosphere, rich history, a range of recreational and cultural offerings, and stunning natural surroundings. With its strong sense of community, Clatskanie is an ideal place for those seeking a blend of tranquility, cultural richness, and community spirit.

## THE CITY

The City of Clatskanie operates under a Council-Manager form of government. The Clatskanie City Council is composed of six councilors elected at large, and a mayor that is elected separately from the council positions. Council terms are four years, and three terms expire at the end of each even-numbered year. The Mayor's term is for two years. The City has 10 FTEs and a 2023-24 budget of 8.7 million. City Departments include Administration, comprised of the city manager, finance director, senior clerk, and a general clerk, and Public Works, comprised of the public works director, water treatment plant operator, wastewater treatment plant operator, public works foreman, and two utility workers. Police services, legal services, city planning services, and building codes and enforcement are contracted out. The senior and general clerk positions provide support to both the Administration and Public Works.

## THE DEPARTMENT

The Public Works Department is responsible for the operation and maintenance of the City's water, sewer, and street and storm drainage systems. The main duties of the department include the repair and replacement of street signs, pavement repair, repair and replacement of water mains, service lines, and water meters, cleaning and repair of catch basins and manholes, pothole repair, treatment of drinking water, and treatment of wastewater. The department operates on a 2023-24 budget of over 2 million with 6 FTEs including the public works director, foreman, two utility workers, water treatment plant operator, and wastewater treatment plant operator.

**THE POSITION**

Under the direction of the Public Works Director, the Wastewater Treatment Plant Operator II performs a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of wastewater treatment facilities and system.

This position functions as the NPDES required facility supervisor when on call.

For a full job description, please view the attachment found [here](#).



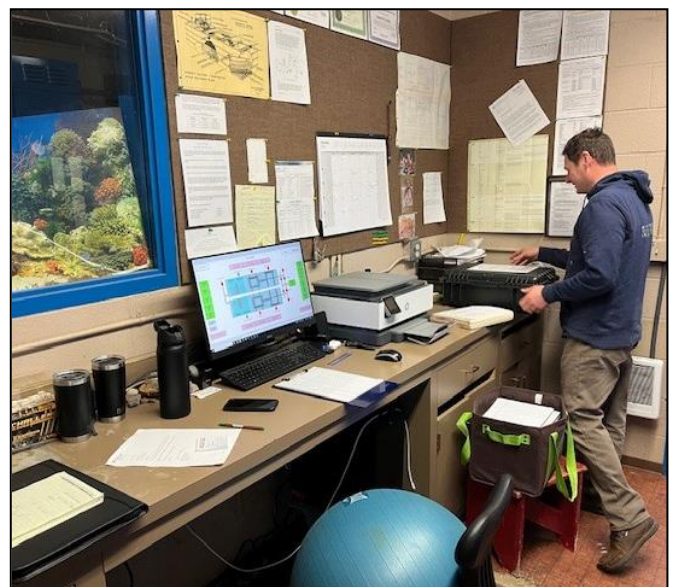
**EDUCATION & EXPERIENCE**

- A High school diploma or equivalent.
- Five (5) years of relevant experience as described in the essential job functions.
- Possession of a Level II Wastewater Treatment Certificate in the State of Oregon or the ability to obtain a Level III Wastewater Treatment Certificate within 24-30 months of hire.
- A valid Oregon driver's license.
- Thorough knowledge of the materials, methods, maintenance, and operation of an activated sludge wastewater treatment facility and wastewater collection and pumping systems and able to perform the essential job functions described.
- The ideal candidate will have possession of a Level III Wastewater Treatment Certificate, and possession of a Level II Wastewater Collection Certificate in the State of Oregon.

**DEPARTMENT PRIORITIES**

**Construction of a new wastewater treatment plant:** The existing wastewater treatment plant was constructed in 1978. Although it still provides effective treatment, it does not have redundancies. When issues arise in any of the processes, some of the treatment features are taken offline to resolve the problem. This has led to occasional violations of the city's operating permit. The Oregon DEQ has been very understanding, as the violations are minor. They have allowed one of our utility workers to operate the plant for the time being via a 120-day waiver. He is a Level II WWTP Operator. The design for the new plant is almost 100% complete and is currently in review by DEQ. It is anticipated that the initial phases of construction will begin this summer.

**Developing the Capital Improvement Projects list for the fiscal year 2024-2025:** Every year the public works department budgets approximately \$205,000 for various improvement and major infrastructure replacement projects. The entire department collaborates to offer suggestions and have input on work to be recommended to the city manager and the city council. Valuable contributions are made by all department employees.



## COMPENSATION & BENEFITS

- **\$58,212 - \$74,292 DOQ**
- Medical, Dental, Vision Insurance.
- Oregon Public Employees Retirement System.
- Life and AD&D Insurance.
- Fifteen (15) days of Vacation per year. (Accrued at 10 hours per month)
- Twelve (12) days of Sick Leave per year. (Accrued at 8 hours per month)
- Five (5) days of personal leave per year, which can be used as vacation, personal business, or sick leave.
- Up to \$5,000 for relocation expenses.
- Extra upfront vacation and/or personal leave pool may be negotiated.
- Limited option of specific work items which may be done from home. To be discussed and negotiated.

To learn more about the  
City of Clatskanie, please visit:

[www.cityofclatskanie.com](http://www.cityofclatskanie.com)



The City of Clatskanie is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **April 14, 2024** (applications reviewed as submitted, open until filled). Applications, resumes, cover letters, and supplemental questions will only be accepted electronically. To **apply online**, go to [www.prothman.com](http://www.prothman.com) and click on "Open Recruitments", select "City of Clatskanie, OR – Wastewater Treatment Plant Operator II", and click "Apply Online", or click [here](#). Resumes, cover letters and supplemental questions can be uploaded once you have logged in. If you are a veteran and wish to request veterans' preference credit, please indicate that in your cover letter, and complete and submit the veterans' preference form posted on the Prothman website as instructed on the form.



[www.prothman.com](http://www.prothman.com)

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