



**Lewis County Fire District #3,
Washington**

FIRE CHIEF

\$85,000 - \$95,000 DOQ

Plus Excellent Benefits

Apply by

December 3, 2024

(First Review. Open Until Filled)

***P*ROTHMAN**



THE COMMUNITY



Nestled in the heart of Lewis County, Mossyrock is a charming small town known for its scenic beauty and close-knit community. With a year-round population of approximately 2,255 that swells

to nearly 6,500 during the summer, Mossyrock offers residents and visitors alike a warm atmosphere and abundant outdoor recreation opportunities. The town is surrounded by breathtaking landscapes, with easy access to Riffe Lake, Mayfield Lake, and the White Pass Ski Area, making it ideal for activities including boating, swimming, fishing, hiking, and winter sports. The region is brimming with simple pleasures, relaxing excursions, and world-class outdoor adventures with Mount Rainier, awe-inspiring Mount St. Helens, thickly forested wilderness, pristine streams, and lush volcanic valleys all nearby.

Mossyrock's downtown has recently undergone a main street renovation, featuring inviting restaurants, cozy lodgings, and outdoor outfitters. Each summer, the community comes together for the annual Blueberry Festival, a beloved regional event that offers a pancake breakfast, parade, bike races, car show, pie eating contest, civil war reenactment, and more.



Mossyrock is a community that values family, education, and history while taking pride in embracing a bright future. The area's rich agricultural history remains alive within the highly fertile Klickitat Creek drainage basin, supporting both large-scale and small-scale farming. With its strong sense of community, rich heritage, and unparalleled access to the beauty and adventure of the Pacific Northwest, Mossyrock and the surrounding communities offer an inviting and vibrant place to call home.

THE ORGANIZATION

Lewis County Fire District #3, founded in 1948, proudly serves the communities of Mossyrock, Silver Creek, Ajlune, Klickitat, and Harmony in Washington. Governed by a three-member community-elected Board of Fire Commissioners, the District operates with a 2024 budget of \$705,365. Covering a 49-square-mile service area, the district has three fire stations, offering essential fire protection, Basic Life Support EMS, and rescue operations. Advanced Life Support is available through a partnership with a paramedic agency, ensuring comprehensive emergency response for critical situations. Staffed by a full-time Fire Chief, an administrative assistant, and a dedicated team of 19 volunteers, the district's team responds to a variety of emergencies, with 83% of calls being EMS-related and 17% involving fire or other incidents.

Through grants and strategic partnerships, the district has expanded its capabilities, acquiring updated equipment and vehicles to enhance response effectiveness and firefighter safety. Committed to community engagement, the district offers fire safety education, CPR and first aid training, and hosts fundraisers and events that strengthen ties with residents. The District acquired the second phase of the main fire station with a CDBG grant in 2022. This phase offers a meeting room and full kitchen available to the community to use for events as well as a formal training area, two offices and sleeping quarters.

THE POSITION

Reporting directly to the Board of Commissioners, the Fire Chief is responsible for managing the Fire Operations and Emergency Medical Services (EMS) of the District. The Fire Chief holds high public trust and is expected to conduct themselves with integrity, upholding the professional image of the Fire Service. The Chief will be involved in policy and budgetary decisions, which affect the overall operation of District. The Fire Chief's responsibilities encompass strategic leadership, operational management, and community engagement, ensuring that the department effectively serves the needs of Mossyrock and its surrounding communities.



This role demands a leader with strong interpersonal and communication skills, a strategic mindset, and the ability to navigate complex operational and policy environments. The Fire Chief must possess a broad understanding of fire and EMS operations, the ability to foster effective relationships with both internal and external stakeholders, and the skills to manage the department's growth in alignment with the community's evolving needs. The Chief will be expected to respond to occasional afterhours 911 calls, however will be allowed to come in late the following day.

To view the full responsibilities of the Fire Chief, please view the job description found [here](#).

THE IDEAL CANDIDATE

Required Education & Experience:

- A comprehensive ability to research and have familiarity with the NFPA Standards, WACS, and any standards and procedures at the national and state level.
- Must possess, or be able to possess, a certificate of Basic EMT Certification/National Registry.
- Possession of, or the ability to obtain, a Washington State Driver's License within fifteen (15) days of appointment.

Necessary Knowledge, Skills, and Abilities:

- Demonstrated working knowledge of business management organizational skills and abilities.
- The ability to perform competently and professionally in a fast paced and often stressful environment.
- Ability to communicate effectively, both verbally and in writing, with people regardless of age, sex, social, cultural or ethnic background.
- Demonstrated ability to motivate and manage people, and lead, train, control and motivate subordinates.
- Knowledge of principles of fire/EMS operations, administration and management.
- Knowledge of budgeting and program planning concepts.
- Ability to implement policies and programs; evaluate work accomplishments.
- Ability to work in a political environment.
- Ability to demonstrate maturity of judgment in making decisions.
- Ability to analyze situations quickly and objectively, and to determine an appropriate course of action to be taken in an emergency.
- Ability to provide leadership of personnel toward fulfillment of department's mission.
- Ability to organize and maintain an effective, responsible and concerned officers staff.
- Ability to establish and maintain positive, effective working relationships with departmental personnel, other agencies and the general public.
- Ability to keep materials and information confidential. Exercises caution to keep within the rights of privacy laws and maintain confidentiality.
- Working knowledge of and familiarity with policy and procedure manuals for the department.
- Ability to maintain a clean, neat and professional appearance.

COMPENSATION & BENEFITS

- **\$85,000 - \$95,000 DOQ**
- Medical and dental insurance.
- Life insurance.
- LEOFF retirement.
- District provided command vehicle.
- District provided cell phone.
- 13 paid holidays.
- 18 PTO hours per month for sick/vacation accrual.
- Optional Monday-Thursday 4/10 schedule.
- Simple sleeping quarters, laundry facility, full kitchen, and bathroom with shower are available at the main station that a Chief could temporarily utilize in transition of moving to the community.



To learn more about
Lewis County Fire District #3 and the
community of Mossyrock, please visit:

www.mossyrockfire.com

www.cityofmossyrock.com

www.discoverlewiscounty.com/mossyrock

www.mossyrockfestivals.org



Lewis County Fire District 3 is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **December 3, 2024** (first review, open until filled). To **apply online**, go to www.prothman.com and click on "Open Recruitments", select "Lewis County Fire District 3, WA – Fire Chief" and click "Apply Online," or click [here](#). Profile cover bottom photo kindly provided by the Mossyrock Area Action League.

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www.prothman.com

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